

# Paid Time Off Request Form

***You Cannot Request Paid Time Off  
until it shows up on the Website.***

This form will be disposed of if submitted **BEFORE** the  
Paid Time Off is posted on your driver web page.

I, \_\_\_\_\_ ,  
Driver's Name

would like \_\_\_\_\_ weeks of Paid Time Off added to my  
paycheck for payday on \_\_\_\_\_ .  
Pay Date

Signed \_\_\_\_\_  
Driver's Signature

Date \_\_\_\_\_

\$ \_\_\_\_\_ . \_\_\_\_\_